

## **SECTION 7 – BOARD OF DIRECTORS**

### **7.01 General Rules**

If an Officer, other than the Past President, is unable to complete their term, the Board may choose from its members a Director to complete that term.

At its inaugural meeting or any meeting thereafter, and with due consideration to the holding of every second (regular) meeting of the membership outside of Winnipeg, the Board shall determine the geographical location of the AGM for the next Board year.

Respecting the privacy of members and staff is a basic value of RTAM. In the course of their duties, Board and Committee members may be made aware of information of such nature that the use or release of that information, in any fashion other than that authorized by the Board, may cause damage or injury to RTAM, the Board, the provider of the information, or a third party. Therefore, annually all Board and Committee members shall sign a pledge of confidentiality upon commencement of their positions.

Though Board members are expected to act as ambassadors for RTAM with members and Chapters, they shall not disclose matters of a confidential nature, personnel information pertaining to staff, or consultant(s) hired by the Board any discussion from Board meetings or discussion or decisions from in camera sessions of the Board. Unauthorized disclosure of confidential information is a serious violation of this policy and will subject those who made the unauthorized disclosure to appropriate consequences including removal from the Board and/or its Committees.

### **7.02 Duties of Directors**

All Directors shall:

- a) Attend meetings of the Board;
- b) Chair, or become a member of, at least one (1) Board Committee;
- c) Remain accessible to members of RTAM through regular access to email and/or phone;
- d) Be sufficiently conversant with current communication methods and computer technology as to be capable of participating in, and assisting with, the work of the Board including access to, and a working knowledge, of email; and
- e) Perform any other duties incidental to the position within reasonable discretion as directed by the President and/or Executive Committee.

Board members may, at the direction of the President and/or Executive Committee, be assigned to liaise with a Chapter of RTAM. A Board member so assigned shall:

- a) Update the Chapter President on issues that the Board identifies and facilitate communication with the Board; and
- b) Attempt to attend meetings of the Chapter to facilitate sharing of information.

The Board may remove and Officer/Director as permitted by the Act and Bylaws.