

## **SECTION 6 – ELECTION OF THE BOARD OF DIRECTORS**

### **6.01 Elections and Terms**

- a) Any Full Member of RTAM in good standing may be a candidate for a position of Director.
- b) A Full Member may run for the position of Director-at-Large, or for one (1) Officer position.

### **6.02 Nomination Procedure**

- a) At any point during the Board year, but no later than ninety (90) days before an AGM of members, the Board shall appoint either a member, or an employee of RTAM, to act as Returning Officer (RO).
- b) The RO shall solicit and receive nominations for vacant Officer and Board positions.
- c) The deadline for nominations shall be one (1) month prior to the date of the AGM (the "Nomination Deadline").
- d) To be nominated for a Board position, a Full Member must submit the following information to the RO on or before the Nomination Deadline:
  - i. the Full Member's first and last name;
  - ii. the position the Full Member seeks to be nominated for;
  - iii. a brief biography (no more than 500 words);
  - iv. a brief summary of why they are seeking election (ex. platform points, goals, etc.); and
  - v. up to date contact information (either a phone number, email address, or both).
- e) The RO shall, no later than two (2) week prior to the AGM, public to members a list of nominees for each position, including the required information in Section 6.02(d) (i) through (iv).
- f) Where there is only one (1) candidate for any vacant Officer position, or where the number of candidates is equal to the number of vacancies for Director-at-Large positions, the candidates shall be acclaimed to the position, and such acclamation shall be announced to the membership along with the list of nominees.

### 6.03 Election Procedure

- a) Voting at the AGM shall open at the start of the AGM and shall close immediately following lunch time or a mid AGM break.
- b) Full members registered and present, in person or virtual, may vote at any time while voting is open.
- c) Full members may vote one of two (2) ways:
  - i. by paper ballot, which will be available at a voting station at the AGM; or
  - ii. by electronic voting, a link for which will be provided to all members at the start of the AGM.
- d) As it pertains to the election of Officers, each Full Member may vote for one (1) candidate for each of the following offices:
  - i. President;
  - ii. Vice-President;
  - iii. Treasurer; and
  - iv. Secretary.
- e) As it pertains to the election of Directors-at-Large, each member shall be entitled to vote for the same number of candidates as there are vacancies (for example, if there are two (2) vacant Director-at-Large positions, each Full Member shall be entitled to vote for two (2) candidates for Director-at-Large).
- f) Immediately following lunch or the mid AGM break, the RO will proceed to count the paper and electronic ballots. The RO may ask members of the assembly to assist as scrutineers and/or with the counting of ballots.
- g) The RO will announce the results of the election before the end of the AGM.
- h) After the ballots are counted, any candidate may request the number of votes that the candidate received.
- i) All paper ballots and the electronic results shall be kept by RTAM for a period of three (3) month following the election in the event a recount is required, or a concern is raised. After three (3) months, all ballots, physical and virtual, shall be destroyed.

#### **6.04 Vacancies**

Subject to the Act, where a vacancy in the Board (as elected at the last AGM) occurs, a quorum of the Board may fill the vacancy. Where there is a vacancy on the Board, the remaining Directors may exercise all the powers of the Board so long as a quorum remains.

Where the vacancy has caused the Board to fall below quorum, or where the vacancy has arisen from a failure of the members to elect the minimum number of Directors required by these Bylaws to reach quorum, the Board shall, immediately without delay, call a special meeting of members for the purpose of filling the vacancy. Should the Board fail to call such special meeting, or if there are no Directors in office to call such special meeting, any member of the Corporation may call such special meeting.