

SECTION 5 – MEMBERSHIP

5.01 Required Information

All members, regardless of membership class, must provide RTAM with a mailing address, an email address, or both, to enable RTAM to necessary communications. Members are expected to contact RTAM regarding any changes to member contact information.

5.02 Payment of Membership Fees

- a) Payment of annual membership fees can be made:
 - i. by signing a statement authorizing the membership fee to be deducted from pension in pay and paid to the Corporation by the Teachers' Retirement Allowance Fund (TRAF); or
 - ii. for non-TRAF members, by arranging for payment of fees with the RTAM office by June 30.
- b) A member who pays their annual fee by way of section 5.01(a)(ii) will have their membership automatically renewed each year on July 1.
- c) A member who pays their annual fee by way of Article 6.01(a)(i) will have their fees automatically deducted by TRAF on behalf of RTAM.

5.03 Security of the Membership List

RTAM is committed to following legislative requirements with respect to the storage, release and control of the personal and personal health information contained in the Membership List. To that end:

- a) The membership list shall be used only in the pursuit of the interests, aims and objectives of RTAM and shall remain confidential to the President and RTAM staff;
- b) Under the direction of the President, the Member Services Coordinator shall manage the membership list; and
- c) When, in the discretion of the Board, it is in the interest of, and consistent with the goals and objectives of RTAM, to cooperate with a commercial entity in distributing information to RTAM members then, where practical and with all costs being borne by the requesting group, such information may be distributed through RTAM print and electronic media or a bonded mailer to which RTAM will provide a single-use mailing list.

5.04 Liaison with Membership

The RTAM Board shall ensure that regular reports on the actions and deliberations of the Board and its Committees are reported to the membership through print and electronic media.