

SECTION 15 – DONATIONS, AWARDS, AND GIFTS

15.01 Grants and Charitable Donations

The Board may approve grants or charitable donations to individuals or organizations for purposes consistent with the Objects and Values and Principles of the Bylaws and where there is alignment with the RTAM Strategic Plan. The donation should serve to enhance the profile of RTAM specifically, and retired teachers generally.

When possible, the Board of Directors will use the RTAM Long Term Plan of Giving to ensure donations, awards and gifts are being given in a thoughtful and timely manner.

15.02 Commemorative Donations

To honor the memory of a deceased Board member, current or former, a donation to a suitable charity may be approved by the Board to a maximum of \$100.

Commemorative donations to honor the memory of any other deceased person may be approved by the Board to a maximum of \$100 per donation.

Where there is a published obituary with a list of charities for donations included, the donation shall be made to the first listed charity.

Where there is a published obituary with the option of a “charity of choice”, the donation shall be made to the RTAM Endowment Fund at the Winnipeg Foundation.

Where there is no published obituary, and where a member of the family is readily contactable, the family should be asked for a preference of charity; and

Where there is no published obituary, and where a member of the family is not readily contactable, the donation shall be made to the RTAM Endowment Fund at the Winnipeg Foundation.

15.03 Distinguished Service Awards (DSA)

A. Provincial

A Distinguished Service Award may be presented to an individual whose service to RTAM, in the opinion of the Board of Directors, has been extraordinary. The Award may be given posthumously.

- a) The nominator must be a full member of RTAM for at least five years. The nominee must have served on the RTAM Board and/or RTAM Committee for at least five years.

- b) The nomination shall include a comprehensive description of the nominee's involvement and service to RTAM.
- c) The President of RTAM shall receive the nomination(s).
- d) The Award shall consist of a framed certificate duly signed by the RTAM President.
- e) If possible, the Award(s) shall be presented at the evening reception before the AGM (Annual General Meeting). RTAM shall assume all travel and accommodation expenses, incurred by the recipient(s) to attend the AGM, on the same basis and rates allotted to Chapter Presidents.
- f) More than one Distinguished Service Award may be given annually, with a maximum of two Awards in that year.
- g) An individual can only receive one DSA.
- h) The RTAM Board shall make the final decision on the granting of the Distinguished Service Award(s).
- i) The final date for submissions shall be announced annually in RTAM media by March 15.

B. Chapter

A Chapter Member Distinguished Service Award may be awarded to a Chapter member whose service to the Chapter has been extraordinary. The Award may be given posthumously.

- a) The nominator and nominee must each have been full members of RTAM for at least five years.
- b) The nomination must include a comprehensive description of the nominees' significant contribution to the Chapter and why the nominee is deserving of the Award.
- c) A maximum of two Awards per Chapter may be given annually.
- d) The deadline for receipt of nomination(s) is March 1st annually.
- e) The Chapter President shall receive the nomination(s).
- f) The nomination(s) will be submitted to the Chapter Executive for decision.
- g) The Award shall consist of a certificate duly signed by the RTAM President and framed by the Chapter.

h) The Award will be presented at the Chapter's AGM.

15.04 (a) RTAM Student Awards Program

- a) RTAM shall offer an annual RTAM Student Awards Program funded by the revenue generated by the *Retired Teachers Endowment Fund* at The Winnipeg Foundation.
- b) The amount and number of awards offered is to be approved by the Board annually.
- c) The RTAM Student Awards Program is to be administered according to the *RTAM Student Award Program Operating Manual*.
- d) The Student Awards' Program winners will be approved by the Board and their names forwarded to The Winnipeg Foundation for payment.

15.04 (b) RTAM Indigenous Student Bursaries Program

RTAM will annually budget for bursaries for four Indigenous student(s) attending The University College of the North with two of the bursaries allocated to tradespersons.

15.05 Acknowledgement of Longevity

- a) RTAM shall acknowledge, with an appropriate gift, members who reach the age of 100 and 110 years.

15.06 Gifts and Conflict of Interest Policy

- A. The Retired Teachers' Association of Manitoba is permitted to receive corporate gifts which will benefit RTAM Members.
- B. Individual RTAM Board Members (directors and officers), RTAM Committee Members, and RTAM Staff shall not:
 - 1. Disclose or use confidential information acquired in the course of their official duties to further substantially their personal financial interests;
 - 2. Accept a gift of substantial value or substantial economic benefit tantamount to a gift of substantial value which would tend to improperly influence a reasonable person in their position or which they know or should know is primarily for the purpose of rewarding them for official action taken;
 - 3. Engage in a substantial financial transaction for their private business purposes with a person whom they supervise in the course of their official duties;

4. Perform an official act which directly and substantially confers an economic benefit on a business or other undertaking in which they have a substantial financial interest, or in which they are engaged as a counsel, consultant, representative, or agent. The phrase “economic benefit tantamount to a gift of substantial value” (\$250.00 or more) includes a loan at a rate of interest substantially lower than the prevailing commercial rate and compensation received for private services rendered at a rate substantially exceeding the fair market value.

C. It is permissible for RTAM Board Members (directors and officers), RTAM Committee Members, and RTAM Staff to receive:

1. An occasional non-pecuniary gift which is insignificant in value;
2. A non-pecuniary award publicly presented by a non-profit organization in recognition of public service;
3. Payment or reimbursement for actual and necessary expenditures for travel and subsistence for attendance at a convention or other meeting on behalf of RTAM at which they are scheduled to participate;
4. Payment for speeches, debates, or other public events when acting on behalf of RTAM and where an honorarium is received.