

## **SECTION 10 – RTAM CHAPTERS AND SPECIAL INTEREST GROUPS**

### **10.01 Chapter and Special Interest Group Organization**

- a) Chapters and Special Interest Groups may be organized pursuant to the Bylaws of the Corporation.
- b) Where a group of members wishes to organize a Chapter or Special Interest Group, they may submit a request to the Member Services Committee for a Chapter Formation information package, including a sample constitution.
- c) To have a Chapter or Special Interest Group considered at an RTAM AGM, the group of members must prepare and submit a proposal package to the Member Services Committee for consideration. The Proposal Package shall include:
  - i. A list of retired teachers' signatures, indicating their interest in the formation of a Chapter;
  - ii. The name of the proposed Chapter and a copy of the proposed constitution and bylaws;
  - iii. Names of the interim executive officers and charter members;
  - iv. The frequency of meetings; and
  - v. The proposed date of the first meeting of the Chapter or Special Interest Group where the proposed constitution and bylaws or operational guidelines will commence action.
- d) The Member Services Committee shall include all proposal packages, as well as the Committee's recommendation on the proposals, in its annual report to RTAM membership.
- e) RTAM will reimburse Chapters or Special Interest Groups expenses for an honorarium up to \$100.00 if they engage an Indigenous Elder to give a Blessing or Acknowledgement, at the Chapter's or Special Interest Group's first annual general meeting, regarding the Calls to Action from the Truth and Reconciliation Commission and/or the Report on the Missing and Murdered Women and Children at the Chapter's annual general meeting.

### **10.02 Aims and Objectives of a Chapter or Special Interest Group**

The aims and objectives of a Chapter shall be to:

- a) Support the objectives and goals of RTAM;
- b) Provide for its members opportunities to meet socially with colleagues;
- c) Promote for its members participation in stimulating, meaningful, creative and age appropriate activities designed for whole-person development;
- d) Provide for its members, information relative to RTAM services;
- e) Communicate to its members RTAM priorities and activities;
- f) Communicate the needs of its members to the RTAM Board;
- g) Support RTAM in the development of strategies for the improvement of the economic well-being of its members;
- h) Enhance the quality of life of its members;
- i) Encourage members to stand for election to the RTAM Board or its committees; and
- j) Perform such other duties as the Board may assign.

### **10.03 Bylaws and Constitution**

Each Chapter so formed may have its own constitution and may have bylaws, but in no manner shall they conflict with those of RTAM. In the event of a conflict, the RTAM Bylaws shall prevail.

### **10.04 Chapter and Special Interest Group Membership**

The membership of a Chapter or Special Interest Group may include:

- a) Retired teachers or Educators,
- b) Spouses of retired teachers or Educators.
- c) Spouses of deceased teachers or Educators,

### **10.05 Chapter and Special Interest Group Reports and Nominations**

- a) Each Chapter shall submit to the RTAM Board a list of current members and the status of their membership, if applicable, by June 30th each year.
- b) Each Chapter shall submit a written report to the Board by no later than June 30th each year that includes:

- i. An up-dated list of the current Chapter or Special Interest Group executive or leadership;
- ii. A list of those members elected for the Chapter or Special Interest Group executive or leadership for the coming year (if available at the time of reporting); and
- iii. A list of meetings and activities for the designated reporting period.

#### **10.06 Council of Chapter and SIG Presidents**

The President and the Executive Committee shall convene-regular meetings of the Chapter and Special Interest Group Presidents, referred to as the Council of Chapter and SIG Presidents, on the first Thursday of every second month. These meetings will take place in June, August, October, December, February and April each year.

The Council of Chapter and SIG Presidents shall:

- a) Take part in the planning and review of activities and/or projects of RTAM including the development of priorities and strategies related to Chapters and Special Interest Groups;
- b) Make recommendations to the Board for the advancement of RTAM goals and objectives as it pertains to their communities;
- c) Promote liaison between the Board and the membership of Chapters and SIGs;
- d) Promote the establishment of Chapters and Special Interest Groups within RTAM; and
- e) Perform such other duties as the Board may assign.